

UNIVERSITY of HOUSTON

WOMEN AND GENDER RESOURCE CENTER

FY23 Student Services Fee Additional One-Time Request for FY22 (a)

Case Management Software

The Women and Gender Resource Center is in need of case management software to record confidential files for our Sexual Misconduct Support Services (SMSS) program. SMSS supports over 500 cases per year, yet not every case is formally filed through Equal Opportunity Services. If a student, faculty, or staff member is seeking confidential services, their files are maintained solely by the WGRC. Because these files require confidential documentation, the WGRC is requesting a private case management software setup. Upon consulting three case management systems, we estimate the costs as follows:

Case Management System Set-up	\$ 7,500
Case Management System Annual Charge	\$ 10,000
6% Admin Fee	\$ 1,050
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TOTAL	\$18,550

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Culture of Respect

The WGRC is also requesting funding to participate in the National Association of Student Personnel Administrators (NASPA) two-year program Culture of Respect. This program is dedicated to ending campus sexual assault through rigorous self-assessment and targeted organizational change. The fee would cover the University of Houston's enrollment in the 6th Collective (2022-2023) and would include the institutional assessment, policy and programming review, two conference attendance fees, individualized action plan, and access to the Culture of Respect Foundations.

Although the WGRC is requesting the funding, the program would be in collaboration with UH Wellness, the Dean of Students Office, and Equal Opportunity Services.

The cost of participation is \$8,895. The WGRC is committing \$3,200 from FY21 fund balance rollover.

NASPA Culture of Respect	\$ 5,695
6% Admin Fee	\$ 342
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TOTAL	\$6,029