

STUDENT SERVICE FEE REQUEST FOR 2021-2022

FISCAL YEAR 2022

Name of Unit: Health Center

Dept#: H0207

	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022
Funding Sources	Approved Budget 2019-	Actuals 2019-2020	Approved Budget 2020-2021	Projected Actuals for	Budget Request for
Student Service Fees- Base Budget	1,978,753	1,978,753	2,003,801	2,003,801	2,003,801
SSF Merit/Salary Increase		0		-	
Student Service Fees Base Augmentation					
Student Service Fees One-Time Request	-		-	-	
Student Service Fees One-Time Additional					
SSF One Time Fund Equity Rollover					
CFWD from Prior Year (Open Commitments)				166,489	
Remainder of SSF Funds			100,000		
Income From All Other Sources					
State Funding (Fund 1)		-			
Immunizations/Dental/Misc Med Supplies (Fund 2)	225,000	598,139	225,000	350,000	550,000
Laboratory Income (Fund 3)	700,000	610,788	700,000	600,000	680,000
Prescriptions/OTC Medicines Income (Fund 3)	593,196	281,143	518,196	250,000	260,000
Office Visits Income (Fund 3)	575,000	446,890	515,000	300,000	450,000
Office Procedures Income (Fund 3)	65,000	32,038	64,478	20,000	65,000
Gifts/Donations (Fund 4)	146	65	193	0	0
Grants (Fund 5)		0			
Fund Balance					
Other Income (itemize below)					
Dedicated Fees-Base Budget-Student Center		0			
Dedicated Fees-Base Budget-SC		0			
Dedicated Fees-Base Budget Recreation Facility		-			
Subtotal of Income	4,137,095	3,947,816	4,126,668	3,690,290	4,008,801
Deductions from Income					
Student Fee Waivers-SC		-			
Student Fee Waivers- SC Transformation		-			
Student Fee Waivers- Recreation		-			
Bad Debt		-			
Subtotal of Deductions from Income	0	0	0	0	0
TOTAL INCOME	4,137,095	3,947,816	4,126,668	3,690,290	4,008,801

Expenses	Approved Budget 2020-	Actuals 2019-2020	Approved Budget 2020-2021	Projected Actuals for	Budget Request for
Salaries and Wages					
Exempt Category Employee Salaries	1,789,100	1,807,128	1,441,368	1,465,142	1,762,646
Non-Exempt Employee Wages	476,837	465,800	523,595	502,373	502,373
Student Workers Wages (NCWS)	5,100	1,209	0	0	
Student Workers Wages (Graduate Students)		-			
Longevity	19,900	21,060	25,360	18,800	18,800
Graduate Insurance Stipend		1,501			
Overtime Wages		-			
Salaries and Wages Total	2,290,937	2,296,697	1,990,323	1,986,315	2,283,819

Fringe Benefits	Fringe Benefits Total	606,594	602,910	636,903	636,903	636,903
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Other Expenses					
Advertising	5,000	2,395	5,000	5,000	5,000
Awards	300	-	300	300	300
Business Meals	2,850	2,909	2,850	0	500
Clinical/Lab Supplies	460,000	395,585	460,000	350,000	350,000
Competition Fees		-			
Computer/Hw/Sw Supplies/Repairs	61,520	23,550	61,520	23,000	23,000
Construction/Renovation		-			
Consulting Services		-			
Cost Of Goods Sold	240,000	226,744	286,016	220,000	220,000
Facilities Work Orders	2,500	1,367	2,500	2,500	2,500
Financial/Legal	20,000	23,191	20,000	20,000	20,000
Office/General Supplies	25,000	19,697	50,000	20,000	20,000
Other Expense		-			
Parts/Furniture	13,000	135	13,000	3,000	3,000
Printing/Postal/Freight	6,000	2,854	6,000	6,000	6,000
Professional Development	15,000	10,419	15,000	15,000	15,000
Programs/Events	6,000	5,070	6,000	6,000	6,000
Prospective/New Employee		-			
Rental/Lease	4,000	3,442	4,000	4,000	4,000
Repairs/Maintenance	2,500	4,371	2,500	2,500	2,500
Scholarships/Stipends		-			
Security Services		-			
Services	27,650	17,727	27,650	18,000	18,000
Student Leadership Stipend		-			
Teaching Food		-			
Teaching Supplies		-			
Telecom Services/Supplies	29,500	19,187	29,500	20,000	20,000
Temporary Staffing	50,000	31,235	240,000	145,000	145,000
Travel	6,000	767	6,000	1,000	1,000
Travel/Guest		-			
Travel/Student		-			
Uniforms	6,000	154	6,000	1,000	1,000
Utilities	18,000	15,872	18,000	18,000	18,000
Utility Rebate	(8,342)	(8,342)	(8,342)	(8,342)	(8,342)
Other Itemized					
Projects-Furniture & Equipment CAPITAL		-			
Projects-Construction (equity transfer)		-			
Admin Charge (6% of Total Expense)	247,086	207,820	245,948	195,114	215,621
Reserves					
Other Expenses Total	1,239,564	1,006,149	1,499,442	1,067,072	1,088,079

TOTAL EXPENSE	4,137,095	3,905,757	4,126,668	3,690,290	4,008,801
BALANCE (Income less Expenses)	0	42,059	(0)	(0)	(0)

SFAC Only - FY2020 Recap

	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
	Base Budget	Final Budget	Actual Expenses + Commitments	Approved Equity Carryforward	Funds to be Returned to Reserve
Salary/Wage/Fringe	1,835,818	1,835,818	1,785,820		49,998
Maintenance&Operations/Travel	142,935	142,935	137,542		5,393
Utilities	-	-	-		0
Fund Transfers for Maintenance/Carryforward		111,098		166,489	(55,391)
SFAC Totals	1,978,753	2,089,851	1,923,362	166,489	0

Funds to be Returned to SHC Reserve	0
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APPROVALS:

To the best of my knowledge this report is accurate and reflects the unit's priorities. The figures provided have been checked and verified.
(print names & UH affiliation next to all signatures.)

Signature of Department Head: 

Title: Interim Chief Executive/Chief Physician, Student Health Center

Date: 10/21/2020

Other AVP Required Signatures/Dates: 

Form Completed By: _____

Certifying Signature & Date:  _____